

# RENTAL APPLICATION – AGREEMENT TO LEASE

Any misrepresentation shall be considered a default under the terms and conditions of the Lease Agreement at the option of the Landlord.

Property: \_\_\_\_\_ Apt. #: \_\_\_\_\_ Move in Date: \_\_\_\_\_ Lease Length: \_\_\_\_\_ Mo.

Rental Agent Name and Phone Number: \_\_\_\_\_

Specials: (Limited Time Only) \_\_\_\_\_

\$ \_\_\_\_\_ Full rent amount due for the full term indicated above.  
\$ \_\_\_\_\_ Per month payment option - due payable on the first (1<sup>st</sup>) day of the month  
\$ 500.00 Non Refundable Community Fee – payable within 60 days of move-in.

Applicant agrees to:

- Pay the cost of credit/background check at time of submitting application.
- \$500.00 Apartment Holding Deposit is payable within 24 hours of the application approval. The Apartment Holding deposit will be applied as a credit to the rental account. If the applicant cancels move in, the application holding deposit is forfeited and will be applied as liquidated damages for holding and preparing the Premise.
- Execute a Lease, prior to entering into possession of said Premises.

Agreed to by: \_\_\_\_\_ (initialed by Applicant)

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## Applicant Information (Please Print):

Full Name: \_\_\_\_\_ Nickname/Maiden Name: \_\_\_\_\_  
Social Security #: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
Drivers License State/#: \_\_\_\_\_ **Have you ever lived at another Mark IV community?** \_\_\_\_\_  
**Name/Date:** \_\_\_\_\_  
May we Contact you via e-mail. Yes  No  Email Address: \_\_\_\_\_  
Home Telephone #: \_\_\_\_\_ Cell Telephone#: \_\_\_\_\_  
Current Address: \_\_\_\_\_ Currently Rent  Own Home  Live with Family   
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ How did you hear about us? \_\_\_\_\_  
Current Address Tenancy From: \_\_\_\_\_ To: \_\_\_\_\_ Lease End or Home Sale Date \_\_\_\_\_  
Did You Give 30 Days' Notice to Current Landlord? \_\_\_\_\_ Reason for Moving: \_\_\_\_\_  
Landlord / Property Name: \_\_\_\_\_ Landlord Telephone: \_\_\_\_\_  
Monthly Rent or Mortgage Payment: \_\_\_\_\_ Does it include utilities?: \_\_\_\_\_  
Do you have an outstanding rent balance? Yes  No  If Yes, How Much: \_\_\_\_\_

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## Employment (Please Print):

Present Employer Name \_\_\_\_\_ Supervisors Name: \_\_\_\_\_  
Employers Address: \_\_\_\_\_ Telephone #: \_\_\_\_\_  
Your Position Description: \_\_\_\_\_ Net Income: \_\_\_\_\_ Weekly / Monthly  
Length of Employment: \_\_\_\_\_

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2<sup>nd</sup> / Previous Employer Name \_\_\_\_\_ Supervisors Name: \_\_\_\_\_  
Employers Address: \_\_\_\_\_ Telephone #: \_\_\_\_\_  
Your Position Description: \_\_\_\_\_ Net Income: \_\_\_\_\_ Weekly / Monthly  
Length of Employment: \_\_\_\_\_

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## Personal Finances (Please Print):

Other Income Source (account # & amount): \_\_\_\_\_  
Checking/Savings – Bank Name & Account #: \_\_\_\_\_

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**Contact Information:**

**Relative Emergency Contacts**

Name: \_\_\_\_\_ Relation \_\_\_\_\_ Telephone #: \_\_\_\_\_

Name: \_\_\_\_\_ Relation \_\_\_\_\_ Telephone #: \_\_\_\_\_

**Non-relative Reference Contact**

Name: \_\_\_\_\_ Relation \_\_\_\_\_ Telephone #: \_\_\_\_\_

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**Household: Due to Town Zoning/Fire Codes All Occupants Must Be Listed (including minors):**

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Social Security #: \_\_\_\_\_

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**Household: Vehicle Information:**

Make/Model/Yr.: \_\_\_\_\_ VIN#: \_\_\_\_\_ Plate State & #: \_\_\_\_\_

Make/Model/Yr.: \_\_\_\_\_ VIN#: \_\_\_\_\_ Plate State & #: \_\_\_\_\_

Make/Model/Yr.: \_\_\_\_\_ VIN#: \_\_\_\_\_ Plate State & #: \_\_\_\_\_

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**Household: Pet Information:**

Pet Type: \_\_\_\_\_ Breed: \_\_\_\_\_ Name: \_\_\_\_\_ Color: \_\_\_\_\_

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Breed Restrictions Apply. Please refer to the Pet Addendum.

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**Other Information:**

**1. Can your credit report be obtained from credit agencies? Yes  No**

(In the event your credit report is locked and we are required to obtain this information a second time fee will be charged.)

**2. Have you ever been convicted of a crime (other than traffic infractions)? Yes  No**

(If yes, give details: \_\_\_\_\_)

**Acknowledgment and authorization:**

By signing this agreement:

I declare that all of my responses are true and complete. Any false statements or inaccurate information made on this application can lead to the rejection of my application and/or the immediate termination of my lease and further legal action. I authorize Landlord/Owner or agent, to verify this information (including employment, income, landlord, criminal and sex offender search).

I authorize the Landlord/Owner or agent, to obtain my Credit Report during the application period, lease period and throughout any period of indebtedness. I further authorize credit reporting agencies, past or present employers and landlords to verify or provide Landlord/Owner or agent, with any and all information requested, and such information may be verified or provided at the time of submission of my rental application, during the entire lease term and in the event that I enter into a Lease Agreement with Landlord/Owner, and thereafter as long as I owe any balance to Landlord/Owner. Landlord/Owner or agent, may obtain information from any source and may exchange credit information with consumer reporting agencies. I agree to hold Landlord/Owner and any affiliates, harmless for any claims that may arise as a result of this investigation. I understand that this notice will also apply to future update reports that may be requested. All copies of statements and/or documents submitted or obtained in connection with this rental application will have full force and effect as though it were the original document.

I have read and understand all information and statements. I understand and acknowledge that Landlord/Owner has given me a full and fair opportunity to seek advice from legal counsel prior to signing this rental application.

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

